# Implementation Grant Application Checklist

## Program Resource Links

* [Implementation Grant Application](https://cagovopr-crc.submittable.com/submit/267967/community-resilience-centers-program-round-1-implementation-grant-full-applicati)
* [Guidelines](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf)
* [CRC Round 1 Implementation Grant Webinar](https://www.youtube.com/watch?v=O4ORZPi8Hl4&list=PLf5RC7hfW6TShcCNMUWuQ2Zl5OBXVSxyE&index=4)

Applicant must:

* Identify one (or more) eligible proposed sites
* Identify eligible entity as Lead Applicant
* Propose local partners, including local residents and community-based organizations
	+ Demonstrate commitment to a signed Partnership Agreement by time of grant agreement for their Collaborative Stakeholder Structure
* Define project area with clearly defined eligible sites with coordinates
* Have site control at time of application
* Draft partnership agreement
* Provide letter of commitment, workplan, and budget

# Pre-Proposal Checklist

| Requirement | Documentation Type | Reference/Resource | Complete? Yes/No |
| --- | --- | --- | --- |
| Draft Vision Statement | In-form narrative (100-word limit) |  |  |
| Priority Communities | In-form checkbox | Priority Communities include SB 535 Disadvantaged Communities; AB 1550-Designated Low-Income Communities; communities located in and benefitting a census tract with a median household income less than 80% of the statewide average; unincorporated communities, and rural communitiesReference [SB 535 Disadvantaged Communities](https://experience.arcgis.com/experience/1c21c53da8de48f1b946f3402fbae55c/page/SB-535-Disadvantaged-Communities/), a map of [AB 1550-Designated Low-Income Communities](https://webmaps.arb.ca.gov/PriorityPopulations/) and [Section 2.3 Priority Communities and Priority Populations](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=13) |  |
| Community Description | In-form narrative (300-word limit) | Briefly describe the community or communities you serve and/or intend to serve through your proposed CRC project. Descriptions may include, but are not limited to: population, education level, race and ethnicity, income, language, priority populations, and other community assets. |  |
| Proposed Partners | In-form narrative (400-word limit) | Describe your proposed partners. For each proposed partner, please include a main point of contact, job title, name and type of organization, and a brief description of their role in your CRC project. |  |
| Proposed CRC Site & Facility | In-form narrative (400-word limit) | Briefly describe your proposed CRC Site(s) & Facility (or facilities) and how it meets the Eligibility requirements detailed in [Section 6: Eligibility](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=33). Include location, existing or new construction project, current site ownership and plan for site control by full application, how location is currently used and how it will serve the community, and the process for community engagement and decision-making in site selection.  |  |
| Strategies | In-form checkbox | Each CRC proposal must include **at least four** of the strategies listed in [Section 5.3 Implementation Strategies](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=22). |  |
| Climate Adaptation & Resilience | In-form narrative (300-word limit) | Describe the top 2-3 climate change risks and exposures impacting and/or expected to impact the community your proposed CRC project is serving and/or intends to serve, and summarize current thinking re: proposed Capital Project design elements (e.g., proposed physical infrastructure investments to the CRC Facility) and how each connects to a climate impact and/or emergency condition in that neighborhood. |  |
| Proposed Campus Amenities | In-form narrative (300-word limit) | Describe the proposed campus amenities and how they will strengthen climate resilience and community resilience |  |
| Proposed Services & Programs | In-form narrative (300-word limit) | Describe proposed services and programs and how they will strengthen climate resilience and community resilience and encourage year-round use of the CRC Facility. |  |
| Community Engagement | In-form narrative (300-word limit) | Briefly describe the community engagement activities that have been and will be conducted to develop the proposal, summarize the type and extent of community engagement conducted or proposed to develop this CRC proposal, and describe the entities involved, methods used, and priority issues surfaced. Reference [Section 8.1 Community Engagement](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=44) and [Appendix C: Community Engagement](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=87) |  |
| Collaborative Stakeholder Structure | In-form narrative (150-word limit) | Describe progress made towards developing a Collaborative Stakeholder Structure governed by a Partnership Agreement and/or MOU that meets the requirements in [Section 8.2 Partnership Agreement and/or Memorandum of Understanding](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=44); remaining steps needed to comply with this requirement; and/or challenges to completing this step. |  |
| Emergency Plan & Year-Round Community Resilience Plan | In-form narrative (150-word limit) | Describe progress made towards developing a draft Emergency Plan and a draft Community Resilience Plan described in [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=26); remaining steps needed to comply with this requirement; and/or challenges to completing this step. |  |
| Operations and Maintenance Plan | In-form narrative (150-word limit) | Describe progress made towards developing an Operations and Maintenance Plan as described in [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46); remaining steps needed to comply with this requirement; and/or challenges to completing this step. |  |
| Budget | In-form narrative (300-word limit) | List current estimated cost for the capital project components proposed project, any additional funding sources you’ve secured and/or intend to pursue to fund these components and list each additional funding source and amount. Reference [Section 7.1 Eligible and Ineligible Costs](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=39) |  |

# Application Checklist

| Requirement | Documentation Type | Reference/Resource | Complete? Yes/No |
| --- | --- | --- | --- |
| Application Workbook | Upload | Includes CRC workplan and CRC budget: [Application Workbook](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_Application_Workbook.xlsx) |  |
| Budget Supporting Documentation | Upload | Any supporting documentation outlined in [Application Workbook](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_Application_Workbook.xlsx) – must include quotes for purchases of any electronics or equipment above $5,000, and for subcontractors above $100,000 |  |
| Construction Cost Estimates | Upload | Construction cost estimates for the total proposed Capital Project, created by a third-party |  |
| Funding Estimate | In-application narrative ($ USD) | Reference [Section 10.1 Funding Availability and Award Amount](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=66) |  |
| Project Design and Feasibility Description | In-application narrative (200 word limit) | Describe overall project design and connect to Project Vision Statement, Program Objectives, specific site, and specific community |  |
| *If Lead Applicant is a public agency:* Evidence of a passed formal resolution that includes authorization to apply for and accept a CRC Grant, and authority to execute all related documents if awarded | Upload | [Sample Resolution Letters](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-Sample_Resolution_Letters.pdf) |  |
| *If Co-Applicant is a public agency:*Letter of support from the public agency or agencies describing their commitment to supporting the completion of the grant | Upload | Reference [Section 6.2 Eligible Applicant Types](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=34) |  |
| *If Lead Applicant is a private entity:*Letter of recommendation from partner community-based organization or tribe | Upload | Reference [Section 6.2 Eligible Applicant Types](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=34) |  |
| *If Lead Applicant or one of the Co-Applicant(s) is not part of the County government:* Copy of a communication sent notifying the relevant County Office of Emergency Services office of the Intent to Apply for the CRC Implementation Grant | Upload | Reference [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=26) |  |
| *If your Project Area crosses municipal boundaries, federally recognized Tribal territory boundaries, or similar jurisdictional boundaries:*Draft Memorandum of Understanding (MOU) | Upload | Applicants may either submit a MOU separate from the required Partnership Agreement that outlines the Collaborative Stakeholder Structure or submit an all-encompassing MOU that defines the governance structure for both the a) CRC Project Area with multiple jurisdictions, and b) CRC Collaborative Stakeholder Structure[Sample MOUs](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-Sample_MOUs.pdf) |  |
| Partnership Agreement | Upload | [Partnership Agreement Template](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_Partnership_Agreement_Template.docx)Reference [Section 6.3 Collaborative Stakeholder Structure](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=35) and [Appendix B: Collaborative Stakeholder Structure](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=85) |  |
| *If Lead Applicant is a California Native American Tribe and would like to request modification to any Collaborative Stakeholder Structure Requirements:*Tribal Modifications Request | Upload | Request should include any requirements you are requesting to modify, proposed modifications, and justification |  |
| Description of CRC facility(ies), including any physical buildings that will be constructed or retrofitted as a part of the project | In-application narrative (200 word limit) | Reference [Section 6.1 Eligible Facility Types](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=33) and CRC Facility Requirements in [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=27) |  |
| *For projects that will provide overnight shelter during disasters and the applicant is uncertain that the project can meet all of the Required Facility Functions for overnight shelters:* Clarification of concern with meeting requirements and explanation of anticipated requests for requirement modifications | In-application narrative (50 word limit) | Reference [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=27)Reference definition for rural communities in [Appendix A: Glossary and Key Terms](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=83)  |  |
| *For projects that will not be operating as an overnight shelter during emergencies:*Must include the overnight/ evacuation shelter or shelters that you plan to coordinate with  | In-application narrative (100 word limit) | Reference [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=26) |  |
| *If the applicant is uncertain about meeting the Required Facility Features requirement:* Clarification of concern with meeting requirements and explanation of anticipated requests for requirement modifications | In-application narrative (50 word limit) | Reference [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=26)Reference definition for rural communities in [Appendix A: Glossary and Key Terms](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=83) |  |
| Project Area Map | Upload | [Project Area Mapping Guide](https://sgc.ca.gov/programs/community-resilience-centers/docs/20230802-CRC_Project_Area_Mapping_Guide.pdf)  |  |
| Description of the progress applicant has made towards demonstrating that CEQA environmental review will be completed within the first year of the grant term | In-application narrative (200-word limit) | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46)  |  |
| *If applicant has already completed CEQA environmental review OR if the project is categorically or statutorily exempt:* Documentation of complete environmental review or documentation that the project is exempt | Upload | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46)  |  |
| *If Lead Applicant and/or Co-Applicant own the facility:*Documentation of ownership that demonstrates site control (e.g., fee title or land sales contract) | Upload | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46) and [Appendix E: Site Control](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=94) |  |
| *If Lead Applicant and/or Co-Applicant lease the facility:*Documentation demonstrating a legally binding commitment or ‘letters of commitment to sell’ that clearly states the ownership or leasehold interests of the parties  | Upload | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46) and [Appendix E: Site Control](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=94) |  |
| *If Lead Applicant and/or Co-Applicant lease the facility:*Copy of the lease and a signed letter of commitment from the landowner giving permission to develop the proposed Project and provide long term maintenance | Upload | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46) and [Appendix E: Site Control](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=94) |  |
| Project Site Analysis  | Upload | Demonstrate the road capacity around the proposed CRC Project Site, a land-use analysis for compatibility (or an existing planning document that identifies the potential sites for these uses such as a community-specific plan), and consultation with emergency service providers about site location (especially for emergency ingress and egress) |  |
| Permits (if applicable) | In-application narrative | List of all the permits required to implement all proposed components of the application and demonstrate how you plan to obtain them within the grant term |  |
| Financial Feasibility  | Upload | Documentation demonstrating that the Project is financially feasible (including, but not limited to, a market study, project pro-forma, sources and uses statement, proposed operating budget, multi-year pro-forma, or other feasibility documentation, as relevant) |  |
| *If the project includes an existing facility and the applicant has already conducted a Facility Condition Assessment (FCA):* Completed FCA | Upload | Applicants whose projects include an existing facility(ies) are strongly encouraged to conduct a Facility Condition Assessment (FCA) prior to application but may have until the signing of the grant agreement to submit their completed FCAReference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46) and [Appendix G: Facility Condition Assessments](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=96) in the CRC R1 Guidelines |  |
| CRC Facility Floor Plans  | Upload | Floor plans that detail space for features identified in the proposal (e.g., seating, storage of emergency supplies, potential battery storage) |  |
| Operations and Maintenance Plan | Upload | Reference [Section 8.3 Site Readiness](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=46), and [Section 9.4 Scoring Criteria](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=63) for information on operations and maintenance plan requirements and scoring; [Section 8.5 Long Term Use of the CRC Facility](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=51) in the Program Guidelines for information on the required use of facilities for community serving purposes; and the [Draft Operations and Maintenance Plan and Budget Template](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_PDG_Draft_Operations_Maintenance_Plan_and_Budget_Template.xlsx)  |  |
| Indebtedness | In-application narrative ($ USD) | Detail indebtedness for each property included in the CRC application (total owed, interest rate, anticipated payback date) |  |
| Anticipated Income | In-application narrative (300 word limit) | Detail on all funding sources that will be used to pay for operations and maintenance costs over the 15 years of use as a CRC, as well as any sources that will be used to pay for Community Resilience Services and Programs Reference [Draft Operations and Maintenance Plan and Budget Template](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_PDG_Draft_Operations_Maintenance_Plan_and_Budget_Template.xlsx)  |  |
| Project Site Operation | In-application narrative (300 word limit) | Explain how the CRC facility or facilities will be managed: what entity will provide general management of the CRC facility, who will be responsible for repairs and replacement, anticipated hours of operation for the facility during non-emergency times, and anticipated staffing for operations and maintenance needs  |  |
| Letter of Commitment from the Lead Applicant and each Co-Applicant | Upload | Reference [Section 8.4 Applicant Capacity](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=49) |  |
| Evidence of Capacity | Upload | Evidence of the Lead Entity or Co-Applicant having successfully implemented a similar project in scope and size in California within the last 10 years |  |
| Letter of support from one reference to demonstrate management capacity | Upload | Reference [Section 8.4 Applicant Capacity](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=49)  |  |
| Financial Audits for each Lead and Co-Applicant | Upload | Provide copies of current annual organizational budgets and a copy of recent financial statements |  |
| *If the Lead Applicant and/or Co-Applicant(s) are a non-profit organization:*Non-Profit Documentation | Upload | Copies of the most recent Federal Form 990 and a copy of the organization’s IRS 501 (c)(3) Tax Determination Letter  |  |
| Audit Findings (last 5 years): | Upload | Any Applicant or Co-Applicant that has had an audit finding in the last five (5) years is required to submit in an official letter |  |
| *If applicant is uncertain about requirement that proposed facility will remain dedicated to use as a Community Resilience Center for a minimum of 15 years after implementation is complete:* Clarification of concern | In-application narrative (50 word limit) | Reference [Section 8.5 Long-Term Use of the CRC Facility](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=51)  |  |
| Draft CRC Emergency Plan and Draft CRC Year-Round Community Resilience Plan | Upload | [Draft CRC Emergency Plan and Year-Round Community Resilience Plan](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_Emergency_and_Year-Round_CR_Plan.docx)Reference CRC Required Plans and Processes in [Section 5.4 Implementation Project Requirements](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=26) |  |
| Description of Project Area | In-application narrative (300 word limit) | Describe the Project Area and proposed site(s), process to select the Project AreaReference [Section 6.5 Project Area](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=38)  |  |
| Vision Statement  | In-application narrative (150 word limit) | Reference [Section 5.1 CRC Implementation Grant Program Objectives](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=21)  |  |
| Strategies and Activities  | In-application narrative (500 word limit) | Description of the proposed activities associated with each CRC Implementation Strategy the project intends to utilize Reference [Section 5.3 Implementation Strategies](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=22), [Section 7.1: Eligible and Ineligible Costs](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=39); and [Appendix D: Examples of Eligible Activities](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=89)Ensure proposed strategies and activities effectively advance all CRC Implementation Grant Program Objectives listed in [Section 5.1 Implementation Grant Program Objectives](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=21) |  |
| Community Profile  | In-application narrative (500 word limit) | May include community profile description, local priority populations, description of local community resilience Reference [Section 2.3 Neighborhood Scale: Priority Populations](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=14)  |  |
| Community Engagement to Date | In-application narrative (400 word limit) | Description and timeline of how stakeholders informed development of project proposal. Reference [Appendix C: Community Engagement](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=87)  |  |
| Community Engagement Plan | Upload | Reference [Appendix C: Community Engagement](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=87) and complete template [Community Engagement Plan Template](https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_IG_Community_Engagement_Plan.docx) <https://sgc.ca.gov/programs/community-resilience-centers/data/20230714-CRC_R1_PDG_Community_Engagement_Plan.docx> |  |
| Financial Capacity | In-application narrative (200 word limit) | Describe financial capacity, which includes the ability to receive funds, execute the grant if awarded, and subcontract to CSS partners as neededReference [Section 9.4 Scoring Criteria](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=63) |  |
| Management and Organizational Capacity | In-application narrative (200 word limit) | Describe Lead Applicant’s management and organizational capacity Reference [Section 9.4 Scoring Criteria](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=63) |  |
| Collaborative Stakeholder Structure Partners | In-application narrative (300 word limit) |  Reference [Section 6.3 Collaborative Stakeholder Structure](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=35), [Section 9.4 Scoring Criteria](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=63), and [Appendix B: Collaborative Stakeholder Structure](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=85) |  |
| Climate Resilience and Local Data Report | Upload | Generate report from [Cal-Adapt’s Local Climate Change Snapshot Tool](https://cal-adapt.org/tools/local-climate-change-snapshot/)Reference [Cal-Adapt Tool Guide](https://sgc.ca.gov/programs/community-resilience-centers/docs/20230719-CRC_R1_Cal-Adapt_Instructions.pdf) |  |
| Climate Resilience and Local Data Narrative | In-application narrative (500-word limit) | Describe and summarize local climate risks, exposures, and adaptation and resilience measures in Project Area. Provide local community context using [Cal-Adapt’s Local Climate Change Snapshot Tool](https://cal-adapt.org/tools/local-climate-change-snapshot/)Reference [Cal-Adapt Tool Guide](https://sgc.ca.gov/programs/community-resilience-centers/docs/20230719-CRC_R1_Cal-Adapt_Instructions.pdf) |  |
| Demonstrated Need and Value of Proposed Activities | In-application narrative (500 word limit) | Explain how proposed activities build climate and community resilienceReference [Section 9.2 Application Components](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=55) |  |
| Meaningful Benefits and Outcomes to Priority Populations | In-application narrative (200 word limit) | Describe how proposed strategies and activities will deliver meaningful benefits and outcomes to local priority populationsReference [Section 2.3 Priority Communities and Priority Populations](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=13) and [Appendix C: Community Engagement](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=87) |  |
| Long-Term Usage of CRC Facility (Optional) | In-application narrative (200-word limit) | If applicant is able to provide evidence of an ability to exceed the 15-year minimum of CRC Facility usage post-grant term, summarize strategyReference [Section 8.5 Long-Term Use of the CRC Facility](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=51) |  |
| Replicability and Usefulness to Other Communities | In-application narrative (200 word limit) | Describe what elements of this project, if funded, are replicable and useful for other communities seeking CRC Project Development Grant funds or activitiesReference [Section 9.4 Scoring Criteria](https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf#page=63)  |  |