CALIFORNIA STRATEGIC GROWTH COUNCIL

Memorandum

DATE: April 2, 2018

TO: Narrative-Based Policy Review Panel for Affordable Housing and Sustainable Communities (AHSC) Program

FROM: AHSC Program Staff

RE: **Scoring Rubric for Reviewing AHSC – Narrative-Based Policy Section**

This document is the Narrative Scoring Rubric for the AHSC Narrative-Based Policy Review. Please read each Application's Narrative and related documents prior to completing the Narrative Scoring Rubric for each Application.

Narrative-Based Policy scoring and review process:

- Reviewers will consist of an Interagency Review Panel (Panel) facilitated by AHSC Program Staff. The Panel has been selected by the California Strategic Growth Council (SGC). AHSC Program Staff includes staff members from SGC and the California Department of Housing and Community Development (HCD).
- The Panel will review select components of the AHSC Applications that are related to the Narrative-Based Policy Scoring section in the AHSC Program Guidelines. These components will be provided to the Panel by AHSC Program Staff.
- The Panel will convene in-person and review the Scoring Instructions and Narrative Scoring Rubric as a group prior to scoring any Applications.
- The Panel will complete a single Narrative Scoring Rubric as a group for each AHSC Application. AHSC Program Staff will facilitate discussion to reach a consensus score for each category in the Narrative Scoring Rubric.
- The Final Scoring Rubric will be kept on file for Applicants to review, if they so request, after the scoring process is completed.

IDENTIFYING INFORMATION:

Application Name: Richmond Wellness Trail and Hacienda Apartments

FAAST Pin Number: 41256

Guidelines Reference	Max Points	Example	Notes
Collaboration & Planning	**6**		
Regional Government Involvement	**2**		
Describe how the proposed Project implements the region's Sustainable Communities' Strategy (SCS) or equivalent regional sustainability plan, and the extent to which the candidate Project aligns with regional priorities. If applicable, please also describe collaboration with the local metropolitan planning organization (MPO) or similar regional planning entity. *Upload: SCS or Equivalent Plan*	1	0: Applicant does not describe how Project implements SCS. 1: Applicant gives vague description of how Project implements SCS but does not provide detail. 2: Applicant provides specifics on how Project implements land use, housing, and transportation plan elements.	• Number of themes from SCS/equivalent plan implemented? • To what extent does Project aligns w/ regional priorities?

Local Planning Efforts And Housing and Transportation Collaboration	**4**		
Identify what local planning efforts the Project implements, and if applicable, describe what particular components of the Project are derived from a local plan. Explain how local government agencies were involved in the process of creating the Project. *Upload: Local Planning Document* Describe the relationship between the joint-applicants or partners that worked together to create the proposed AHSC Project. Explain the process involved in coming together to create a larger vision for the Project Area. Describe how housing, transportation, and urban greening infrastructure components of the Project are integrated to make a cohesive Project. *Uploads: Site Plan, Project Area Map, Context Plan*	1	0: Applicant does not identify local plan or planning efforts that the Project implements. No local government agencies or partners were involved in development of the Project. Applicant makes no effort to explain an integrated Project. 1-2: Applicant provides vague answers regarding local plans or planning efforts being implemented (e.g. "city needs more housing"). Local government agencies or partners were minimally involved in development of the Project components. Applicants explains or demonstrates partial integration of housing, transportation, and urban greening components and does not provide a thorough explanation of the benefits to Project Area residents. 3-4: Applicant provides explicit detail on integration of local planning efforts across multiple areas (i.e. housing, active transportation, community connectivity, transit oriented development) into the Project. Multiple local government agencies and project partners are engaged to identify and develop Project components from early on and through full Project development. Applicant explains or demonstrates full integration of housing, transportation, and urban greening components, and explains how interaction of Project components is beneficial to Project Area residents.	• How many planning categories are addressed? • How thoroughly are planning efforts addressed by Project? • How many local agencies are engaged? • At what stage in planning process did Applicant seek local entity's input? • Does Applicant describe how agencies' input shaped the Project in material way? • Were joint-applicants or partners involved in development and selection of Project aspects included in application? • Does Applicant describe how joint-applicants or partners input shaped the Project in material way? • Are housing, transportation, and urban greening components integrated into a cohesive Project that meets multiple Program goals?

Community Benefits & Engagement	6	Score Assigned	Notes
Community Engagement and Leadership **Addressing Community Needs**			
Describe how Community-Based Organizations (CBO's) and local residents have been meaningfully involved in the visioning and development of this Project. Explain in which stage(s) of the process community members and CBOs have been and will be engaged. Demonstrate how the proposed AHSC Project meets one or more identified community needs, articulating how these needs were identified. Address community needs beyond the provisions of housing and transportation. *Upload: Letter of support*	1	0: CBO's and residents were not informed of or involved in Project development. No plan is laid out for future engagement. Applicant conducted no engagement to identify and meet community needs. 1-2: CBOs and residents were informed of, but not involved in, Project development. Plan is laid out for future engagement, but provides no or minimal details. Applicant conducted no or limited engagement to identify and meet community needs. 3-4: CBOs and residents were brought in to Project development process after Project component selection. Plan is laid out for future engagement but does not consider how to ensure broad CBO or resident participation. Applicant conducted engagement to identify community needs, and requested community input on how to meet those needs. 5-6: CBOs and residents were involved from initial visioning of the Project, and a clear, detailed plan utilizing best practices of community engagement is laid out for how they will be engaged as Project moves forward. Applicant conducted in-depth engagement to identify community needs, and incorporated community input on how to meet those needs.	• Does Applicant present a clear plan to identify needs of residents and key stakeholders from Project area? • Was public involved in development and selection of Project aspects included in application? • Did Applicant make efforts to inform stakeholders about Project development process in order to solicit their input? Were efforts made to ensure that CBO's and residents could engage in Project development? • Did Applicant demonstrate that multiple constituencies, particularly low-income and disadvantaged groups, had needs considered *and* addressed? Are a broad spectrum of needs addressed, beyond housing and transportation?

Community Climate Resiliency	3	Score Assigned	Notes
Consider if the surrounding community is experiencing any specific climate vulnerabilities and how this Project aims to address specific concerns. Describe how potential climate impacts are taken into consideration in the design of the proposed Project.	2	0: Applicant does not discuss consideration of climate adaptation or vulnerability for region, nor how Project seeks to address adaptation needs. 1: Applicant identifies climate vulnerabilities but does not reference Cal-Adapt or other reliable data source. Applicant gives general description of how Project addresses adaptation needs. Measure(s) described to address climate vulnerabilities have minimal impact. 2: Applicant identifies climate vulnerabilities found in Cal-Adapt or other reliable data source. Applicant gives site-specific description of Project Area's adaptation needs. Measures described to address climate vulnerabilities have moderate impact. 3. Applicant identifies climate vulnerabilities found in Cal-Adapt or other reliable data source. Applicant gives site-specific description of Project Area's adaptation needs. Measures described mitigates at least one vulnerability in a significant way or makes substantial efforts to address multiple vulnerabilities.	• Are impacts identified through Cal-Adapt or an up-to-date vulnerability assessment? • Does Project incorporate design features that boost community's resilience to climate change? • Does Applicant go beyond program requirements? •