Community Resilience Centers (CRC) Program: Round 1 Implementation Grant Pre-Proposal

**PLEASE NOTE: This word document is meant to help Applicants draft their responses to the CRC Implementation Grant Pre-Proposal questions. SGC will only accept Microsoft Form submissions for the Pre-Proposal. Please submit final responses to all Pre-Proposal questions in the Pre-Proposal Application Form

Instructions

Thank you for your interest in applying to California Strategic Growth Council's (SGC) Community Resilience Centers (CRC) Implementation Grant! Implementation Grants range from $1 million-$10 million each for activities including pre-development, community engagement, construction, services and programs, and evaluation. For more information, please explore the following resources:

- CRC Website: https://sgc.ca.gov/programs/community-resilience-centers/
- CRC Guidelines:https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf
- CRC Grant Type Guide:https://sgc.ca.gov/programs/community-resilience-centers/docs/20230519-CRC_Grant_Type_Guide.pdf

CRC Implementation Grant applications will consist of a Pre-Proposal and a Full Application. CRC staff will review Pre-Proposals to provide consistent, unscored feedback to applicants preparing their Full Applications; match applicants with application technical assistance (TA); and ensure applicants understand deadlines and requirements for Implementation Grants.

Please note that TA Resources are limited and will be awarded on a competitive basis, using the information provided in this form. SGC Staff will prioritize Applicants from priority communities for Application TA.

All applicants interested in applying for a CRC Implementation Grant must complete this Pre-Proposal in Microsoft Forms no later than 11:59:59 p.m. PST on Friday, June 16, 2023.

Please note:

- Only one Pre-Proposal may be submitted per Applicant team.
- This Pre-Proposal includes three sections: CRC Project Proposal; Thresholds Checklist; and Application TA Request.

- You cannot save progress or edit responses once submitted via Microsoft Forms. Please prepare responses on a separate document, then submit via this form. You may email CRC staff to request all Pre-Proposal questions.
- Time to complete this form will vary, but staff recommend planning to spend at least 6-8 hours to complete this Pre-Proposal.
- Please be aware that all responses may be subject to disclosure under the Public Records Act.

Please also note that Applicants are not beholden to any project details submitted in the Implementation Pre-Proposal for their Full Application. Pre-Proposal responses will not be scored, and responses will not impact Full Applications.

Please email the CRC team with any questions: *CRC@sgc.ca.gov*

* Required Questions

Section 1: CRC Project Proposal

This section will serve as the CRC Project Proposal and will be the longest section, with free response answers that we suggest drafting in a separate document. This section will likely take the majority of the 6-8 hours suggested for this Pre-Proposal. Please provide the following information as an interested Applicant on behalf of your Collaborative Stakeholder Structure *(pleasereference CRC R1 Final Guidelines, p. 31)*. Responses should be brief, but please provide enough detail to accurately capture your progress on each question. Please discuss any areas of challenge or concern.

Please reference CRC R1 Program Guidelines:https://sgc.ca.gov/meetings/council/2023/04-26/docs/20230426-Item5a_Attachment_A_CRC_Guidelines.pdf

Please note, the following sections include:

- Program Thresholds Checklist Section on page 2, which includes all multiple-choice questions specific to Program Thresholds and requires reading. *Please expect this section to take 10-15 minutes.*
- Technical Assistance (TA) Request Form Section on page 3, which includes an optional TA survey for those interested. *Please expect this section to take 15-20 minutes.*
- Additional Comments or Questions Section on page 4, which includes an optional question on any feedback you would like to provide to the CRC team.

1. Lead Applicant Organization Name*

2. Lead Applicant Address (including city, state, & zip code) *

3. Lead Applicant Organization Type *
You may select all that apply.
- ❑ CA Native American Tribe or tribal-serving organization
- ❑ Community-based organization (CBO), community-serving facility, and/or direct service provider
- ❑ Community development finance institution (CDFI) or community development center (CDC)

- ❑ Emergency management, response, preparedness, and/or recovery support organization
- ❑ Local or regional government, including cities, counties, community choice aggregators, joint powers authorities, councils of government, special districts, schools, and libraries
- ❑ Nonprofit, 501c3, including faith-based organizations or entities
- ❑ Philanthropic organization or foundation
- ❑ Private sector or consultants
- ❑ Small business
- ❑ Other:_____

4. Primary Contact Name & Title*

5. Primary Contact Email*

6. Primary Contact Phone *

7. Project Name *
Subtitle: *The project name helps the CRC team to track submitted applications. You are welcome to change your project name between the Pre-Proposal and Full Application phases.*

8. Vision. Please provide a draft of the vision statement for the proposed CRC project. *Please note, the vision statement should reflect CRC Implementation Grant Program Objectives and approach.* *
Please limit your answer to 100 words maximum. (Please reference CRC R1 Guidelines, p. 17)

9. Priority Communities. Please select all of the following that apply to your project. You may select multiple options.*
- ❑ Located in a SB 535 Disadvantaged Community (for more information see: https://experience.arcgis.com/experience/1c21c53da8de48f1b946f3402fbae55c/page/SB-535-Disadvantaged-Communities/)
- ❑ Located in an AB 1550-Designated Low-Income Community (for more information see: https://webmaps.arb.ca.gov/PriorityPopulations/)
- ❑ Located in a census tract with a median household income less than 80% of the statewide average
- ❑ None of the above
- ❑ Unsure

10. Community. Briefly describe the community or communities you serve and/or intend to serve through your proposed CRC project. Descriptions may include, but are not limited to: population, education level, race and ethnicity, income, language, priority populations, and other community assets. *Please note, each CRC proposal must identify, work with, and intentionally serve the needs of priority populations in the proposed neighborhood around the CRC facility.**
Please limit your answer to 300 words maximum. (Please reference CRC R1 Guidelines, p. 9-10)

11.Proposed Partners. Describe your proposed partners. For each proposed partner, please include a main point of contact, job title, name and type of organization, and a brief description of their role in your CRC project.*
Please limit your answer to 400 words maximum. (*Please reference CRC R1 Final Guidelines, p. 17*)

12.Proposed CRC Site & Facility. Briefly describe your proposed CRC Site(s) & Facility (or facilities) and how it meets the Eligibility requirements detailed in *Section 6: Eligibility* of the CRC R1 Program Guidelines. Please include the following information in your description: *
- Describe the location of your proposed CRC(s) & Facility (or facilities) including City/County, as well as an Address or Latitude/Longitude. (Feel free to add a link to a Google Maps pin, in addition to a written answer, for clarification.)
- Is the proposed CRC Site(s) & Facility (or facilities) an existing facility and/or new construction project?
- Describe the current site(s) ownership and plan to demonstrate site control by Full Application.
- If the proposed site(s) is an existing facility, what type of community-serving location is it and how is it currently used? *(Please reference CRC R1 Final Guidelines, p. 29)*
- Describe the process for community involvement, engagement, and decision-making in site selection.

Please limit your answer to 400 words maximum. Applications may include more than one facility that serves as a CRC, provided all facilities included in the application have the same owner. (*Please reference CRC R1 Final Guidelines, p. 29-34*)

13.Strategies. To achieve the CRC Implementation Grant Program Objectives, each CRC proposal must include at least four (4) of the strategies listed in *Section 5.3 Implementation Strategies* of the CRC R1 Program Guidelines. Think about your proposed project and community, what strategies do you plan to include in your proposal to advance CRC program objectives and best meet local context, priorities, and needs? *
Select all strategies that apply, must select at least 4. *Please reference CRC R1 Final Guidelines, p. 18 -22*

- ❑ Strategy 1: Energy Resilience
- ❑ Strategy 2: Water Resilience
- ❑ Strategy 3: Air Quality and Public Health
- ❑ Strategy 4: Nature-Based Strategies and Food Security
- ❑ Strategy 5: Emergency Preparedness and Critical Communications
- ❑ Strategy 6: Mobility and Access
- ❑ Strategy 7: Workforce Development, Education, and Training

14.Climate Adaptation & Resilience. Briefly describe the top 2-3 climate change risks and exposures impacting and/or expected to impact the community your proposed CRC project is serving and/or intends to serve. Please summarize your best current thinking for proposed Capital Project design elements (e.g. proposed physical infrastructure investments to the CRC Facility) and how each connects to a climate impact and/or emergency condition in your neighborhood. *
Please limit your answer to 300 words maximum.

15. Proposed Campus Amenities. Briefly describe the proposed campus amenities and how they will strengthenclimate resilience and community resilience (*please reference CRC R1 Final Guidelines, p. 6)*. Campus Amenities included as part of an application must: *

- Be on the same parcel as the resilience center or an adjoining parcel of a Community Resilience Center, OR
- Be within a one-mile radius of the Community Resilience Center and be along a route that is accessible to pedestrians and individuals using wheelchairs or other mobility devices, or accessible by vehicle, by the end of the grant term.
- CRC Facilities and any Campus Amenities associated with a CRC Facility must be publicly accessible year-round.

Please limit your answer to 300 words maximum. (*Please reference CRC R1 Final Guidelines, p. 18-22, 34, 86*)

16. Proposed Services & Programs. Briefly describe the proposed services and programs and how they will build and strengthen climate resilience and community resilience (*please reference CRC R1 Final Guidelines, p. 6)* and encourage year-round use of the CRC Facility. *
Please limit your answer to 300 words maximum. (*Please reference CRC R1 Final Guidelines, p. 18-22, 87*)

17. Community Engagement. Briefly describe the community engagement activities that have been and will be conducted to develop the proposal. Please summarize the type and extent of community engagement conducted or proposed to develop this CRC proposal. Please describe the entities involved, methods used, and priority issues surfaced. *
Please limit your answer to 300 words maximum. (*Please reference CRC R1 Final Guidelines, p. 40 and Appendix C: Community Engagement, p. 83-84*)

18. Collaborative Stakeholder Structure. Briefly describe the progress you have made towards developing a Collaborative Stakeholder Structure governed by a Partnership Agreement and/or MOU that meets the requirements in *Section 8.2 Partnership Agreement and/or Memorandum of Understanding* of the CRC R1 Program Guidelines. Describe the remaining steps needed to comply with this requirement and/or challenges you may be facing with this requirement.Please note that an unsigned draft of the Partnership Agreement/MOU is due by the Full Application due date and a signed draft of the PA/MOU is due by grant agreement phase, if awarded. *
Please limit your answer to 150 words maximum. (*Please reference CRC R1 Final Guidelines, p. 31, 40, 81*)

19. Emergency Plan & Year-Round Community Resilience Plan. Briefly describe the progress you have made towards developing a draft Emergency Plan and a draft Community Resilience Plan described in *Section 5.4 Implementation Project Requirements* of the CRC R1 Program Guidelines. Describe the remaining steps needed to comply with this requirement and/or challenges you may be facing with this requirement. *
Please limit your answer to 150 words maximum. (*Please reference CRC R1 Final Guidelines, p. 25*)

20. Operations and Maintenance Plan. Briefly describe the progress you have made towards developing an Operations and Maintenance Plan as described in *Section 8.3 Site Readiness* of the CRC R1 Program

Guidelines. Describe the remaining steps needed to comply with this requirement and/or challenges you may be facing with this requirement.*
Please limit your answer to 150 words maximum. (*Please reference CRC R1 Final Guidelines, p. 45*)

21. Budget. What is your current estimated cost for the capital project components of your proposed CRC Implementation Grant project? What additional funding sources have you secured and/or intend to pursue to fund these components? Please list each additional funding source and amount.*
Please limit your answer to 300 words maximum. (*Please reference CRC R1 Final Guidelines, p. 36-39*)

22. Please provide any additional information or areas of challenge or concern you would like to share with the CRC Team.

Section 2: Thresholds Checklist

This section serves as a CRC Implementation Grant preliminary threshold checklist, which details required thresholds by time of application and a few different time frames within the grant-term. Upon submission of a Full Application, each application must meet all thresholds to advance from the Program Thresholds screen onto the interagency review panel. Please reference Section 8: Program Thresholds of the CRC R1 Final Guidelines for detailed information on Program Thresholds.

Please note, applicants matched with Application Technical Assistance (TA), may receive assistance from their TA provider with review, suggestions, or further development of application components including program thresholds.

Please review the Program Thresholds listed in the questions below and confirm you have reviewed and can commit to meeting them.

23. Community Engagement Program Threshold *

Due by time of Full Application submission: Completed Community Engagement Plan. *Applicants must demonstrate how community residents and community-based organizations (CBO) informed Project Proposals and selected the Project Area, as well as how they will remain engaged throughout project design, application, implementation, and evaluation phases.*
Please reference CRC R1 Final Guidelines, p. 40

❏   I have reviewed and commit to meeting this Program Threshold requirement

24. Partnership Agreement and/or Memorandum of Understanding (MOU) Program Threshold *

Due by time of Full Application submission: Completed Collaborative Stakeholder Structure with unsigned draft Partnership Agreement and/or unsigned draft MOU for Projects that contain multiple jurisdictions.

Before the Grant Agreement is signed: If awarded, the Partnership Agreement and/or MOU must be executed during the post-award consultation process.

Please reference CRC R1 Final Guidelines, p. 41

❑ I have reviewed and commit to meeting this Program Threshold requirement

25.Site-Readiness Program Threshold: California Environmental Quality Act (CEQA) *

Due by time of Full Application submission: All Applicants must be able to demonstrate that environmental review will be completed within the first year of the grant term. Before submitting an application, Applicants should consult with the appropriate public agency or agencies to determine what is required to comply with CEQA.

Due within the first year of the grant term: If awarded, grantees must complete environmental review. *For Projects that are categorically or statutorily exempt, the following documentation is required: An approved CEQA Notice of Exemption (NOE) OR documentation that the Project is CEQA compliant. Please reference CRC R1 Final Guidelines, p. 43*

❑ I have reviewed and commit to meeting this Program Threshold requirement

26.Site-Readiness Program Threshold: Statutes of Limitation *

Deadlines vary depending on the type of CEQA filing: Grantees must notify SGC when the statutes of limitations have lapsed for each Project, and if any legal challenges arise.
Please reference CRC R1 Final Guidelines, p. 43

❑ I have reviewed and commit to meeting this Program Threshold requirement

27. Site-Readiness Program Threshold: Site Control *

Due by time of Full Application submission: Applicants must demonstrate site control to demonstrate readiness prior to implementation. Applicants that want to establish facilities or expand existing facilities on property not owned by the Applicant, must prove a legally binding commitment or letters of commitment to sell that clearly states the ownership or leasehold interests of the parties
Please reference CRC R1 Final Guidelines, p. 44

❑ I have reviewed and commit to meeting this Program Threshold requirement

28. Site-Readiness Program Threshold: Project Site Analysis *

Due by time of Full Application submission: Applicants must conduct a project site analysis demonstrating the road capacity around the proposed CRC Project Site, a land-use analysis for compatibility or an existing planning document that identifies the potential sites for these uses such as a community-specific plan, and consultation with emergency service providers about site location (especially for emergency ingress and egress).
Please reference CRC R1 Final Guidelines, p. 44

❑ I have reviewed and commit to meeting this Program Threshold requirement

29. Site-Readiness Program Threshold: Permits *

Due by time of Full Application submission: Applicants must identify all permits required to implement all proposed components of the application and demonstrate that the permit(s) can be obtained within the grant term. Documentation of the permits will be used to evaluate the experience and management capacity of the Applicant.
Please reference CRC R1 Final Guidelines, p. 44

❑   I have reviewed and commit to meeting this Program Threshold requirement

30.Site-Readiness Program Threshold: Financial Feasibility *

Due by time of Full Application submission: Applicants must be able to demonstrate that the Project is financially feasible as evidenced by documentation including, but not limited to, a market study, project pro-forma, sources and uses statement, proposed operating budget, multi-year pro-forma or other feasibility documentation, as relevant.
Please reference CRC R1 Final Guidelines, p. 44

❑   I have reviewed and commit to meeting this Program Threshold requirement

31. Site-Readiness Program Threshold: Project Schedule *

Due by time of Full Application submission: For each Capital Project, Applicants must provide a baseline project schedule prior to implementation of that Project. The project schedule must include project activities and durations and must be broken down in sufficient detail to manage the work.
Subtitle: *Please reference CRC R1 Final Guidelines, p. 44*

❑   I have reviewed and commit to meeting this Program Threshold requirement

32. Site-Readiness Program Threshold: Facility Condition Assessment (FCA) *

Encouraged by time of Full Application submission: Applicants are strongly encouraged to conduct a FCA prior to application but may have until the signing of the grant agreement to submit their completed FCA.

Before the Grant Agreement is signed: Prior to signing of the grant agreement, all applicants whose proposal includes an existing facility must provide a FCA conducted by a licensed professional that provides an overview of the current condition of building systems and structures, cost of repair or replacement of any building systems or structures, costs associated with replacement of building components as they degrade, the expected useful life of building systems and structures, and recurring probable expenditures. *If an FCA conducted after application submittal finds building systems or structures in need of repair or replacement that have not been accounted for in the original project budget, grantees will be required to re-allocate funding from another component of their proposal to cover the cost of the identified repairs/replacement.*
Please reference CRC R1 Final Guidelines, p. 44-45

❑   I have reviewed and commit to meeting this Program Threshold requirement

33. Site-Readiness Program Threshold: Other Requirements *

Due by time of Full Application submission:
- Construction cost estimates created by a third-party to the grantee team that gives cost estimates for the total proposed Capital Project
- CRC Facility Floor plans that detail space for features identified in the proposal (e.g. seating, storage of emergency supplies, potential battery storage)
- Operations and Maintenance Plan, which must detail indebtedness for all properties included in the CRC application

Subtitle: *Please reference CRC R1 Final Guidelines, p. 45*

❑ I have reviewed and commit to meeting this Program Threshold requirement

34. Site-Readiness Program Threshold: Resolution *

Due by time of Full Application submission: If the Lead Applicant is a public agency, they must provide evidence of a passed formal resolution in the CRC Proposal that includes an authorization to apply for and accept a CRC Implementation Grant, and delegated authority to execute all related documents if awarded.
Please reference CRC R1 Final Guidelines, p. 45

❑ I have reviewed and commit to meeting this Program Threshold requirement

35. Applicant Capacity Program Threshold *

Due by time of Full Application submission: Each Lead and Co-Applicant must provide a Letter of Commitment and describe the full or part time staff dedicated to planning in the proposed Work Plan and Budget; demonstrate management capacity; and demonstrate financial capacity.
Please reference CRC R1 Final Guidelines, p. 45-47

❑ I have reviewed and commit to meeting this Program Threshold requirement

36. Long-Term Use of the CRC Facility Program Threshold *

Due by time of Full Application submission: Leased facilities must provide both a copy of the lease and a signed letter of commitment from the landowner giving permission to develop the proposed Project and provide long term maintenance, as applicable, satisfactory to the SGC.

Due by the end of the second year of the grant term: If awarded, grantees must provide a legally binding document that demonstrates that the facility will remain dedicated to use as a Community Resilience Center for a minimum of 15 years after project implementation is complete.
Please reference CRC R1 Final Guidelines, p. 47

❑ I have reviewed and commit to meeting this Program Threshold requirement

37. Additional Application Program Thresholds *

Due by time of Full Application submission:
- General completeness, timely submission, and compliance with submission requirements
- Discussion of at least four (4) CRC strategies

- Draft CRC Emergency Plan and Year-Round Community Resilience Plan

Please reference CRC R1 Final Guidelines, p. 54

❑ I have reviewed and commit to meeting this Program Threshold requirement

38. Please provide any information or areas of challenge or concern you would like to share with the CRC Team regarding Program Thresholds.

Section 3: Application Technical Assistance Request

The CRC Technical Assistance (TA) program provides direct application assistance for potential applicants to the CRC Program. These services are offered at no cost to the TA recipient and are available statewide to eligible Applicants for the CRC Implementation, Project Development, and Planning Grants. Please note that TA Resources are limited and will be awarded on a competitive basis, using the information provided in this request form. SGC Staff will prioritize Applicants from priority communities for application TA.

For more information, please reference CRC Round 1 Final Guidelines: Section 11.1: Application Technical Assistance (p. 70-71), Section 2.3 Priority Communities and Priority Populations (p. 9-11), and Section 9.2 Application Components (p. 50-51).

We encourage applicants with limited capacity, particularly those from priority communities, to request technical assistance. Please fill out the following to apply for Application TA.

39. Please list potential co-applicants or partners for your CRC Project and explain their role in developing the application.
Please limit your answer to 200 words maximum.

40. Please select which of the following applies to you. You may select multiple options.
- ❑ Incorporated community (within city boundaries)
- ❑ Unincorporated community (within a county but not in a city)
- ❑ Rural community
- ❑ Tribal lands
- ❑ Other _____

41. Which General Application Support services are of most interest to you and your team? Please select all that apply.
Please note: Technical Assistance is intended to support applicants with developing their applications but is not intended to develop the application on behalf of the applicant(s). The services listed below for Question 39 & Question 40 are areas where a TA provider can assist applicants with review, suggestions, or further development of application components.
- ❑ Guidance on project scoping, including integrating community priorities into the project proposal and selecting strategies and activities that achieve program objectives
- ❑ Partnership development for potential co-applicants or Collaborative Stakeholder Structure members
- ❑ Assistance sourcing, tracking, and compiling necessary documentation for the application
- ❑ Guidance on capital improvement project development
- ❑ Guidance on basic environmental infrastructure development
- ❑ Workplan and timeline review
- ❑ Financial analysis and budget review
- ❑ Narrative response review
- ❑ Specialized Tribal Government Assistance

42. Which Program Eligibility and Threshold Support services are of most interest to you and your team? Please select all that apply.

- ❑ GIS mapping assistance to assess project eligibility
- ❑ Long-term financial sustainability planning
- ❑ Assessment of project readiness and ability to meet threshold requirements
- ❑ Guidance on strategies to conduct community engagement
- ❑ Community Engagement Plan development
- ❑ Emergency Plan and Year-Round Resilience Plan review
- ❑ Draft Partnership Agreement development

43. Please add any additional details which might be helpful in understanding, and clarifying, your project's Technical Assistance needs.
Please limit your answer to 250 words maximum.

44. SGC-provided technical assistance services are intended to augment and support existing staff capacity. Please describe the capacity of your organization/jurisdiction to dedicate a certain number of staff, and staff hours, to preparing a CRC grant application.
Please limit your answer to 250 words maximum.

45. Are you receiving any other form of technical assistance? If Yes, please describe the scope of services being provided, and include whether or not a contract has been executed. *This can include assistance from another provider of free or subsidized T.A. (such as from an MPO, non-profit, or other local government agency) or a private fee-for-service provider (such as a consulting firm).*
Please limit your answer to 150 words maximum.

Section 4: Additional Information and/or Questions

46. What additional questions or comments would you like to share with the CRC program team regarding your CRC Project Proposal?
Subtitle: *Please also feel free to email the CRC program team at CRC@sgc.ca.gov.*