Factory-Built Housing Pre-Development Pilot Grant Application Questions

*Factory Built Housing Pre-Development Pilot Program Application (August - October 2024)*

The Factory-Built Housing Pre-Development Pilot Program will utilize the free application platform, Submittable, to administer the pilot program’s application. All applicants are required to submit their application through [Submittable](https://cagovopr-cace.submittable.com/submit). The Program’s application will open on Submittable in August 2024. This document shares the questions and information requested in the application. There may be minor changes reflected in the Submittable application.

Information about the Factory-Built Housing Pre-Development Pilot Program, including the Grant Guidelines, application support, and other resources can be found on the SGC website: [sgc.ca.gov/grant-programs/factory-built-housing](https://sgc.ca.gov/grant-programs/factory-built-housing/).

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# FBH Pre-Development Pilot Grants Overview

## Application Overview

**Thank you for your interest in applying to the California Strategic Growth Council’s (SGC) Factory-Built Housing Pre-Development Pilot Program!** Grants range from $1,000,000 to $4,000,000 each for pre-development activities to prepare for the Department of Energy (DOE) Loan Program’s Office (LPO) Title 17 Clean Energy Financing Fund Part II Application.

For more information about the Program, please reference:

* FBH Website: [Factory-Built Housing Pre-Development Pilot Program - Strategic Growth Council (ca.gov)](https://sgc.ca.gov/grant-programs/factory-built-housing/)
* FBH Guidelines (Amended June 2024): [Factory-Built Housing Draft Guidelines - Strategic Growth Council (ca.gov)](https://sgc.ca.gov/meetings-events/council/2024/06-26/docs/20240625-5_AttachmentA.pdf)
* FBH Notice of Funding Availability (NOFA):
* For the purpose of the Pre-Development Program and Application process, these terms are so defined:
  + “Proposals” are the work product that Applicants applying to and funded by the Pre-Development Program aim to develop, such as the application to and supporting components for the Title 1703 Program.
  + “Projects” are the construction and operations of the factory-built housing manufacturing facility that Applicants aim to implement, with support from SGC’s Pre-Development Program and the DOE’s Title 1703 Program.

**All applications are due via Submittable on October 1, 2024 no later than 4:00:00 PM PST for this review period. Submissions are reviewed on a rolling basis.**

Please note the following:

* This application includes instructions for how to complete each question.
* Applicants must complete all required sections of the online form via Submittable.
* Applicants must also download, complete, and reupload the Application Workplan and Budget.
* Once you create a Submittable account and begin a grant application, you can share log-in credentials with other partners to collaborate on a shared application.
* Submittable allows you to save progress along the way, so you can begin and come back to the application over time.
* Please email the program team at [factorybuilthousing@sgc.ca.gov](mailto:factorybuilthousing@sgc.ca.gov) with any questions about the application or required components.

## How to invite team members to collaborate on your Submittable application

* Click on **Manage Collaborators**. A Dialog box will appear and ask you to enter the email addresses of your collaborators. Enter those addresses and click **Invite**.
* Collaborators will receive an email notification that you’ve invited them to collaborate on a draft submission using Submittable. In order to communicate with collaborators through the Submittable platform, all invitees must accept the invite BEFORE the owner of the submission (that's you!) hits Submit.
* After you've sent invitations to collaborate, you can click on the **Invite Collaborators** link again anytime to see the status of your invitations. In the row for each invitee who has not yet accepted their invitation, you will see a Pending indication. The Submission Owner can click the trash can icon next to a collaborator’s name to remove that collaborator and revoke access.
* Additional instructions on Submittable collaboration [can be found here](https://submittable.help/en/articles/3654810-how-can-i-invite-people-to-collaborate-with-me-on-a-submission).

# Section 1: General Application Questions

**INSTRUCTIONS/GUIDANCE:**

* Applicants must answer the questions and upload the documents listed as \*Required below to demonstrate eligibility of the lead applicant and any co-applicants.
* Only eligible applications will advance to Interagency Review.

1. Lead Applicant Organization Name (\*Required) - Short Answer
2. Lead Applicant Mailing Address (including city, state, and zip code) (\*Required) - Short Answer
3. Lead Applicant Organization Type (\*Required) - Multiple Choice
   1. California Native American Tribe or tribal-serving organization
   2. Faith-based organizations and non-governmental organizations (NGOs) - NGOs may include community-based organizations and may be supported by fiscal sponsors. NGOs need not be 501(c)(3) organizations but must be legal entities authorized and empowered to enter into agreements and hold funds.
   3. Private sector (firms, developers, philanthropic organizations, and other for-profit entities)
   4. Partners or coalitions that include the entities above
   5. Other: [insert text box]
4. Who is the Primary Contact for this application? Please provide name and title. (\*Required) - Short Answer
5. Primary Contact’s Name & Title (\*Required) - Short Answer
6. Primary Contact’s Email Address (\*Required) - Short Answer
7. Primary Contact’s Phone Number (\*Required) - Short Answer
8. Proposal Name (or Project Name, as asked in the Title 17 Part I Application) (\*Required) - Short Answer
9. Where is the lead Applicant’s organization headquartered? (\*Required) –
10. If the lead Applicant’s organization is headquartered outside of California, does it have an office in California? If so, where? (\*Required)
11. Project/generation capacity (in Megawatts, Gallons per Year, Tons per year, or other) (As asked in the Title 17 Part I Application) (\*Required) - Short Answer
12. Have you identified any co-applicants that will be involved in the proposed project? (\*Required)  - Multiple Choice
    1. Yes
       1. **If Yes, [insert table with the following columns]:**
          * Co-Applicant Organization Name
          * Entity Type (use drop-down options of Eligible Applicants listed above)
            + If “Other”, please describe
          * Main Point of Contact – Name & Title
          * Email
          * Phone Number
          * Mailing Address
    2. No
       1. **[If no, N/A.]**

# Section 2: Required Components

**Submittable App Development instructions: All questions in this section are required, uploads will be flagged if required.**

**INSTRUCTIONS/GUIDANCE:**

* Applicants must answer the questions and upload the documents described below to demonstrate that they meet all FBH Pre-Development Pilot Program thresholds:
  + Applicants must provide documentation that they have submitted a Title 17’s Part I Application to build, expand, retrofit and/or repurpose one or more energy-efficient factory-built housing manufacturing facilities in California.
  + Each Applicant must also demonstrate management, organizational, and financial capacity by responding to the following questions and uploading the documents requested below.
* Only completed applications that meet all Program Thresholds will advance to Interagency Review.

1. Has the Applicant submitted Part I of the Title 17 Clean Energy Financing Fund? (\*Required) - Multiple Choice
   1. Yes
   2. No
2. Please upload the Project’s complete LPO Title 17 Program Part I Application as submitted to DOE. (\*Required) - Multiple File Upload
   1. Please rename your file(s) using the following naming convention before uploading: [Applicant Name\_Part I Application\_Component Name]
   2. [Insert Upload feature on Submittable (ability to upload multiple documents]
3. What is the total amount of SGC Funds requested in the budget? (\*Required) - Short Answer
   1. FBH Grants Range: $1,000,000 (min) to $4,000,000 (max)
4. Summary of Loan Guarantee Request (as asked in the Title 17 Part I Application) (\*Required) – Table

|  |  |  |  |
| --- | --- | --- | --- |
| **Requested period of guarantee (years)** | **Total Project Costs** | **Proposed Loan Programs Office guarantee amount** | **Debt and equity amounts (the sum of the amount entered for debt and the amount entered for equity should equal the amount entered for total Project Costs)** |
|  |  |  |  |

1. (As asked in the Title 17 Part I Application) Provide a description of the nature and scope of the project, including the technology used, a brief overview of the business plan with a focus on the revenue model, and a brief overview of the financing plan with a focus on sources and uses of funding. Include plans for and current status of any equity raise and site acquisition or preparation. Describe any environmental resources affected, project purpose, size, capacity, design features, key metrics, and key milestones.) (\*Required) – Long Answer
   1. Include target dates for:
      1. Financial close of the Loan Programs Office Loan Guarantee Agreement;
      2. Commencement of site preparation and construction;
      3. Commercial operation; and
      4. Marketing the output.
2. (As asked in the Title 17 Part I Application) Pollution Control & Emissions Information: Provide an explanation of how and to what extent the project avoids, reduces, utilizes, or sequesters air pollutants or anthropogenic emissions of greenhouse gases. Include a description of the project design and technologies that will be employed to conduct this pollution and emissions abatement. (\*Required) – Long Answer

## 2.1 Application Workbook

**INSTRUCTIONS/GUIDANCE:**

Applicants must download, fill in, and re-upload the Application Workbook template below. The workbook contains detailed Workplan and Budget templates organized by task and cost category.

**How to Upload the Application Workbook:**

* **Note:** If you experience any difficulty with workbook formatting, formulas, or functionality, contact.

1. Download the Application Workbook **[link: Excel document].**
2. Please rename your file using the following naming convention before uploading:[Lead Applicant\_Proposal Name\_Application Workbook]
3. Complete the Application Workbook and reupload to Submittable using the **File Upload** field below.
4. Please upload the completed Application Workbook below. (\*Required)
   * **[Upload file feature]**
     + **Acceptable File Types: XLSX, XLS**
5. Please upload any supporting documentation for the Budget that you identified in your workbook.
6. Please rename your files using the following naming convention before uploading: [Lead Applicant\_Proposal Name\_File Name]. (Optional)
   * **[Upload file feature]**
     + **Acceptable File Types: PDF, DOCX, JPEG, PNG, XLSX, CSV**

## 2.2 Applicant Capacity

1. Use the table below to describe the Applicant team’s prior experience successfully executing projects similar in type and scale to the proposed Project or sufficient prior experience relevant to the project, such as building and/or operating a manufacturing facility, and/or developing efficient end-use energy technologies. (Additional information on experience developing affordable housing is requested in Section 3.3)(\*Required) - **Table Format**

* Please provide the name and description of the project, the individual(s) on the Applicant team (including Co-applicant team members) who supported the project, the role(s) of the identified individual(s) on the project, and a description and level of effort of the role.
  1. Use a new row for each applicant or co-applicant team member.

**[Table] Project Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Project Description** | **Project Team Member Name and Role** | **Level of Effort (% as FTE)** |
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1. If the Project has multiple applicants, please upload a Letter of Commitment from the Lead Applicant and each Co-Applicant. Letters of Commitment should describe each Co-Applicant’s project role and commitment to supporting the completion of the FBH Pre-Development Pilot Grant. Please rename your file(s) using the following naming convention before uploading: [Lead Applicant\_Proposal Name]\_[Co-Applicant Name]\_Partner Letter of Commitment (optional) - **[ability to upload multiple documents]**

* **Insert Upload feature on Submittable (ability to upload multiple documents)** **Acceptable File Types: PDF, DOCX**

1. Please provide current resumes of the individuals identified in the table above. Please rename your file(s) using the following naming convention before uploading: [Applicant\_Individual Name]. (\*Required)  **[Upload feature]**

* **Insert Upload feature on Submittable (ability to upload multiple documents)**
  + **Acceptable File Types: PDF, DOCX**

1. Please provide a letter of support from one (1) reference who can speak to the quality and timeliness of the Applicant’s past projects. Please rename your file(s) using the following naming convention before uploading: [Lead Applicant\_Letter of Reference]. (\*Required) - **[Upload feature]**

* **Insert Upload feature on Submittable (ability to upload multiple documents)**
  + **Acceptable File Types: PDF, DOCX, JPEG, PNG**

1. If the Project has multiple applicants, please provide a letter of support from one (1) reference who can speak to the quality and timeliness of each Co-Applicant’s past projects. Please rename your file(s) using the following naming convention before uploading: [Co-Applicant Name\_Letter of Reference]. (optional) - **[ability to upload multiple documents]**

* **Insert Upload feature on Submittable (ability to upload multiple documents)**
  + **Acceptable File Types: PDF, DOCX, JPEG, PNG e**

1. Applicants must possess the financial capacity to receive funds, execute the grant, and sub-contract as needed, and adhere to the reimbursement processes of the Program. Please upload the following documents to demonstrate financial capacity:
   1. **Provide copies of current annual organizational budgets and a copy of recent financial statements** for each lead and co-applicant. (\*Required)
   * **Insert Upload feature on Submittable (ability to upload multiple documents)**
     + **Acceptable File Types: PDF, DOCX, JPEG, PNG, XLSX, CSV**

* **If the Lead Applicant and/or Co-Applicants is/are a non-profit organization**, please provide copies of the most recent Federal Form 990 and a copy of the organization’s IRS 501 (c)(3) Tax Determination Letter. (\*Required for 501c3)
  + **Insert Upload feature on Submittable (ability to upload multiple documents)**
    - **Acceptable File Types: PDF, DOCX, JPEG, PNG**
* **Facility-specific financial statements from existing Applicant or Co-Applicant facilities from prior two (2) years (if available)** 
  + **Insert Upload feature on Submittable (ability to upload multiple documents)**
    - **Acceptable File Types: PDF, DOCX, JPEG, PNG, XLSX, CSV**
* **Audit Findings (last 5 years):** Any Applicant or Co-Applicant that has had an audit finding, civil, or criminal judgement in the last five (5) years is required to submit it here in an official letter. (\*Required)
  + **Insert Upload feature on Submittable (ability to upload multiple documents)**

**Acceptable File Types: PDF, DOCX, JPEG, PNG**

## 2.3 Site Readiness

(all questions are required)

**INSTRUCTIONS/GUIDANCE:**

FBH Pre-Development Pilot Program Applicants must be able to demonstrate their progress-to-date and plan to complete site readiness requirements to be eligible. *Please consult Section 3.2 Site Readiness for all site readiness requirements.*

Please describe progress-to-date toward identifying and securing a site. **[Long Answer]**

* + - 1. Applicants must provide updates on the planning documents required by US DOE LPO as part of the Title 1703, Part 1 Application (Section D, Question 7). Please provide a status update regarding progress-to-date and plans to complete the following documents:
         1. Construction Plan (including site acquisition and equipment deployment, as applicable) **[Long Answer]**
         2. Operation and Maintenance Plan **[Long Answer]**
         3. Waste Disposal Plan **[Long Answer]**
         4. Preliminary Risk Management Plan **[Long Answer]**
      2. Describe progress-to-date toward identifying and securing a site. **[Long Answer]**
      3. Describe progress-to-date toward identifying and securing all site permits, entitlements, and zoning designations required to construct/retrofit and operate the proposed facility. Include a clear timeline for when permit(s) will be obtained. **[Long Answer]**
      4. Please describe the zoning designation(s) and entitlements required to operate the proposed facility and a clear timeline for when zoning designation(s) and entitlements will be obtained. **[Long Answer]**

## 2.4 Description of Proposed Facility & Production

(all questions are required)

**Question 1: [Multiple Choice]** Select the County the proposed project is/will be located in.

**Question 2. (Table Feature):** Please provide the coordinates of all proposed or existing FBH manufacturing facilities that are included in this proposal and project.

|  |  |  |
| --- | --- | --- |
| **Site Name**  *Example:*  *Strategic Growth Council* | **Coordinates** (Latitude, Longitude)  *Example:*  *(38.575868, -121.495389)* | **Address** (if any)  *Example:*  *1400 Tenth Street Sacramento, CA 95814* |
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**Question 3. (Long answer):** If multiple facilities, provide a description of how the proposed manufacturing facilities will interact, if at all. If a single facility, please respond with N/A.

**Question 4. (Long answer):** Provide a narrative description of the proposed facility and production lines. Additional specifics will be provided in question 5.

**Question 5 (Table):** Complete the table to describe factory-built homes that will be manufactured at facility or facilities, including:

* Unit Type(s): Single-family, multi-family, and/or commercial units.
* Unit Size(s): Estimated unit sizes, including overall square footage, and number of bedrooms (for residential units).
* Unit Cost: Anticipated average cost per unit for each unit type.
* Unit Quantities: Expected annual quantity to be produced, average over 5 years

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| --- | --- | --- | --- | --- |
| **Unit Type** | **Unit Square Footage** | **Beds** | **Average Retail Unit Cost** | **Annual Unit Quantity** |
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**Question 6 (Long Form):** Share preliminary development and financing plans for the proposed manufacturing facility, including investment in the venture to-date, anticipated investment during the construction and operation phases, and proposed equity investment in the project.

**Question 7 (Multiple Choice / Branch):** Are you leveraging funds from multiple sources of California Greenhouse Gas Reduction Fund (GGRF) dollars or pursuing funding multiple sources of California GGRF dollars? If yes, you must describe all existing or potential California GGRF sources.

* Yes or No
* **7a: If yes: Long Form:** Describe the California GGRF sources you are leveraging or pursuing.

**Question 8 (Multiple Choice / Branch):** Are you leveraging funds from multiple federal financing programs or pursuing multiple federal financing resources? If yes, Applicant must describe all existing or potential federal financing sources beyond the DOE LPO Title 17 Clean Energy Financing Fund.

* Yes or No
* **8a: If yes: Long Form:** Describe the federal financing sources you are leveraging or pursuing.

**Question 9 (Long Form):** Describe generally where the SGC grant funds will be expended, including locations where staff time for pre-development activities, community engagement, and preparation of the US DOE LPO Part II application will be completed.

**Question 10: Multiple Choice Question:** Projects are sited in a disadvantaged community defined by the White House Climate and Economic Justice Screening Tool and/or a Priority Population as defined by the State of California.

* Click [here](https://experience.arcgis.com/experience/1c21c53da8de48f1b946f3402fbae55c/page/SB-535-Disadvantaged-Communities/) for more information about SB 535 Disadvantaged Communities
* Click [here](https://webmaps.arb.ca.gov/PriorityPopulations/) for a map of AB 1550-Designated Low-Income Communities

Please select all of the following that apply to the proposed project. You may select multiple options.

* Located in and benefiting a SB 535 Disadvantaged Community
* Located in and benefitting a AB 1550-Designated Low-Income Community
* Located in and benefitting a census tract with a median household income less than 80% of the statewide average
* None of the above

**Question 11: (File Upload)** Provide a map of location(s) of the proposed facility(s) relative to Priority Populations and Disadvantaged Community (DAC) census tracts as defined by the Justice40 initiative. Applicants should use the White House Climate and Economic Justice Screening Tool (WH CEJST) to identify the proposed project location(s) relative to priority populations and areas.

* **Insert Upload feature on Submittable (ability to upload multiple documents)**
  + **Acceptable File Types: PDF, DOCX, JPEG, PNG**

# Section 3: Narrative Questions

**Submittable App Development instructions: All questions in this section are required, uploads will be flagged if required.**

(all questions are required)

**SUBMITTABLE SECTION 3 INSTRUCTIONS TO BE INCLUDED IN SUBMITTABLE:**

Applicants must answer all of the questions below in order for their application to be scored. Applicants must also upload all required documents included in this section.

## 3.1 Vision and Objectives

**Long Answer Question:****1. How does the proposed facility support the State of California and SGC’s housing, equity, and climate goals?** Describe the proposed project (the construction and operations of the factory-built housing manufacturing facility that Applicants aim to implement); proposal (the work product that Applicants applying to and funded by the Pre-Development Program aim to develop, such as the application to and supporting components for the Title 1703 Program); and how they will advance the State of California and SGC’s housing, equity, and climate goals as described in Section 1 of the [FBH Program Guidelines](https://sgc.ca.gov/grant-programs/factory-built-housing/docs/20240216-Factory_Built_Housing_Draft_Guidelines.pdf).  **(500 words)**

**Long Answer Question:****2.** Describe the location of the proposed facilities, the surrounding area, and the community or communities the Applicant serves and/or intends to serve through this proposal and project. Describe the process used to select the project area, including partners and local residents involved or consulted. Describe how the proposal/project will advance Justice40 or CCI priorities. **(500 words)**

* Descriptions may include, but are not limited to: population, education level, race and ethnicity, income, language, priority populations, and other community assets.
* Please identify and describe priority populations (per California Climate Investments: Disadvantaged Communities, Low-Income Communities, and Low-Income Households) local to the project site(s) and include the strengths and weaknesses of those local communities. An interactive map and additional information on priority populations can be found in the Program Guidelines.

## 3.2 Feasibility & Project Planning

**Long Answer Question:1.** **(3 points)** The LPO can guarantee up to 80% of eligible project costs, although many projects receive amounts in the 50 – 70% range. Describe the remaining components of the proposed project’s financing structure, including details of existing commitments and gaps you are seeking to address.

**Long Answer Question:2. (3 points)** Describe any anticipated planning and/or implementation challenges and proposed strategies for addressing or mitigating those challenges. Include expectations of SGC, DOE, or external support if applicable for successful Part II application development or successful FBH manufacturing facility development.

**Long Answer Question:3. (4 points)** **For Applicants with a Site:** Describe the site’s alignment and/or conformance with local plans and applicable goals, policies, and programs.

**Long Answer Question:4. (4 points)** **For Applicants without a Site:** Describe current site selection status and next steps, the Applicant’s process to identify sites, and evaluation criteria.

*Note: This should elaborate on the responses provided in Section 2.3 Site Readiness.*

**Long Answer Question:4a:** Does the Applicant want to explore locating the manufacturing facility on a state-designated site which is considered excess land under EO-N-06-19 and Gov. Code 11011? If so, please use the [DGS inventory of excess state-owned parcels](https://cadgs.maps.arcgis.com/apps/webappviewer/index.html?id=392e5e687e9041bb8f20e3acc5b211c7) to identify which parcels and areas you are interested in.

## 3.3 Affordable Housing

Applications will be scored based on the clarity, quality, and feasibility of the proposed strategy to contribute to the inventory and production of single-family, multi-family, and accessory dwelling unit (ADU) homes that are affordable to renters and homebuyers across the state. SGC will evaluate the Applicant’s affordability strategy as represented in narrative responses, the project’s business and financing plans, and letters from stakeholders.

Applicants will be awarded points for committing to the following housing types and affordability levels:

* Multi-family homes
* Affordable rental homes for Low Income Households (<60% AMI) regulated for at least 55 years in California, and/or
* Affordable homes for ownership for households below 120% AMI regulated for at least 30 years in California
* Maximum points will be reserved for applicants who commitment to produce more than 30% of facility output to multi-family Affordable Homes during the first five (5) years of proposed facility operation

**Long Answer Question:1. (10 points)** In the first five years of the facility’s production, what type(s) of housing will the proposed facility produce? Please describe the housing unit types and configuration in detail (multi-family, single-family, senior housing, student housing, starter homes, ADUs, luxury, etc.). (500 words).

**Short Answer Question: 1a.** What percentage of proposed facility output will be committed to Affordable rental homes for the first five (5) years of proposed facility operations?

**Short Answer Question: 1b.** What percentage of proposed facility output will be committed to Affordable homes for homeownership the first five (5) years of proposed facility operations?

**Short Answer Question: 1c.** What percentage of proposed facility output will be committed to multi-family homes for the first five (5) years of proposed facility operations?

**Long Answer Question:2**. **(4 points)** Describe the project team’s experience in affordable housing development and/or commitment to expanding production and access to affordable housing. This may also be demonstrated through purchase orders, Letters of Engagement, Support, or Commitment from qualifying projects, affordable housing developers, public agencies, or other relevant stakeholders that are mentioned in the scoring criteria. Applicants may also share details on completed contracts for affordable housing projects to demonstrate a track record. (300 words)

**Long Answer Question:3. (6 points)** Describe how the Project will advance housing production and affordability throughout the State through manufacturing methods and processes, collaboration with external parties, and strategies to increase cost savings. (500 words)

## 3.4 Energy Efficiency & Resilience

**Question 1 (Multiple Choice / Branch): 1**. **(4 points)** Will the proposed facility will go beyond the mandatory California codes and requirements listed in the Program Guidelines?

* Yes or No

**1a: If yes: Long Form** If the proposed facility will go beyond the mandatory California codes and requirements listed in the Program Guidelines, what strategies and technologies will be utilized to accelerate progress towards decarbonization and energy resiliency goals in the manufacturing facility? *Please see Section 4.1 Energy Efficiency for more information on CalGreen voluntary measures.*

**Question 2 (Multiple Choice / Branch): 2**. **(4 points)** Will the proposed project will go beyond mandatory California code requirements to advance California’s climate targets in the housing units produced by the proposed facility?

* Yes or No

**2a: If yes: Long Form:2a**.If the proposed project will go beyond mandatory California code requirements to advance California’s climate targets in the housing units produced by the proposed facility, what strategies and technologies will be utilized to accelerate progress towards decarbonization and energy resiliency goals in the housing units produced? *Please see Section 4.1 Energy Efficiency for more information on CalGreen voluntary measures.*

**Long Answer Question:3. (2 points)** Describe the Applicant’s track record utilizing energy technologies and strategies to advance energy efficiency, energy resilience, and decarbonization goals. (300 words)

## 3.5 Community Profile and Engagement Plan

**Long Answer Question:** **1. (4 points)** Describe the community or communities surrounding the site, the communities the applicant intends to serve through this proposal and project, the potential impacts of the Project to the surrounding community, and strategies to mitigate negative impacts. (400 words)

**Long Answer Question**: **2. (2 points)** Describe the Applicant’s track record of prior experience conducting meaningful community engagement, utilizing community engagement to develop projects that deliver benefits to surrounding communities, and/or experience working with federal Justice40 communities or California Climate Investments Priority Populations? (300 words)

**Long Answer Question: 3. (4 points)** Describe the project’s proposed community engagement strategy to develop a Community Benefits Plan and how it is aligned with the US DOE LPO Title 17 Community Benefits Plan (CBP) objectives and priorities. Describe engagement activities with local stakeholders to date and/or strategies for future engagement activities. (500 words)

* Please include who conducted community engagement activities, methods used, and overall community priorities surfaced in previous community engagement work.
* *Please reference* [*FBH Pre-Development Pilot Program Guidelines*](https://www.sgc.ca.gov/meetings-events/council/2024/04-24/docs/20240424-Item7A_FBH_AttachmentA.pdf)*,* Section 4.4*.1* Community *& Labor Engagement*

**Long Answer Question: 4. (4 points)** *Respond to the following questions on workforce. (700 words).*

* How will the project create high quality, “good jobs” as defined by the US DOE?
* How will the Applicant create workforce opportunities through the construction and operations of the manufacturing facility?
* Will the Applicant pursue additional labor and workforce measures? If so, discuss the approach.
* How will the Applicant create workforce opportunities or benefits beyond the manufacturing facility, and in the broader community (including contracting and subcontracting opportunities)?
* Note: please include DEIA elements in each strategy. *See Section 4.4.3 for more information on DEIA elements.*

**Table Question:** **6. (4 points)** Using the table below, describe the anticipated permanent jobs the proposed facility will create.

|  |  |
| --- | --- |
| Descriptive Job Title | Number of full-time equivalent Positions |
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## 3.6 Disaster Mitigation & Recovery

**Long Answer Question:** **1. (4 points)** Describe the Applicant’s approach to support the production of high-quality resilient permanent housing or long-term temporary housing which can be converted to permanent housing for disaster recovery in impacted communities.

**Long Answer Question:** **2. (2 points)** Describe the Applicant’strack record of providing support and/or high-quality units in disaster impacted communities.

## 3.7 Relation to SGC’s Vision

**Long Answer Question:** **1. (5 points)** If the proposed Project aligns with or advances SGC’s vision and mission in ways not already addressed in other application components or responses, please describe that alignment here. Please only share information not included elsewhere in the application.

# Section 4: Additional Documentation

**(Upload feature):** **1.** Please upload any additional documentation needed to evaluate your application. Additional uploads are optional and should only be included if they allow reviewers to assess your project based on eligibility or scoring criteria outlined in the application questions above. Please rename your file(s) using the following naming convention before uploading: [Lead Applicant\_Proposal Name]\_Question ## Support\_[Descriptive File Name].

* **Insert Upload feature on Submittable (ability to upload multiple documents)**
  + **Acceptable File Types: PDF, DOCX, JPEG, PNG, XLSX, CSV**

### **You have finished completing the FBH Pre-Development Pilot Program Grant Application!**

Please go back and review all application components and responses. Please double-check that all attachments are correct and current.

You will receive an e-mail confirmation when your application has been successfully submitted.

Please check your email to confirm receipt. If you do not receive a confirmation email, be sure to check the following:

* The junk/spam filters for your email account
* Check which email address you used to set up your Submittable account
* Make sure you have submitted the application and that it is not still saved as a draft

**If you do not receive the confirmation email, you will not receive other important information. Please reach out to** [**factorybuilt.housing@sgc.ca.gov**](mailto:factorybuilt.housing@sgc.ca.gov) **to resolve submission issues.**