



CALIFORNIA  
STRATEGIC  
GROWTH  
COUNCIL



California  
**Department of  
Conservation**  
Land Resource Protection

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## Memorandum

DATE: May 22, 2023  
TO: Unincorporated Applicants for Round 5 of the Transformative Climate Communities (TCC) Program  
FROM: TCC Program Staff  
RE: Instructions for Local Data Submissions for all TCC Program Round 5 Applications

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This document contains instructions on how unincorporated communities can submit local data to meet Project Area eligibility requirements for a Transformative Climate Communities Round 5 Planning, Project Development, or Implementation Grant Application. There are multiple ways for an unincorporated area to be eligible as a TCC Project Area. **This memo is only for Applicants from unincorporated areas who choose to self-identify as a Disadvantaged Unincorporated Community (DUC) to meet eligibility requirements.**

As stated in [Section 6.4, Project Area Eligibility, of the Guidelines](#), some applicants from unincorporated areas need to self-identify as a DUC in order to be eligible for TCC. These applicants must justify the designation with localized data that identifies population characteristics defined by a neighborhood-level assessment. Local data should demonstrate that the community has:

1. a pollution or environmental burden,
2. socioeconomic factors designating the community as disadvantaged (see Appendix A on the use of the term “disadvantaged”), and
3. sufficient density (at least one cluster of unincorporated parcels at a density threshold of 250 parcels per square mile, or at least 250 residents per the United States Census).

Data may be quantitative, qualitative, or both. SGC will offer the option to pre-approve local data submissions so that Applicants can be sure that their proposed local data submission satisfies these requirements.

Examples of local data sources include but are not limited to:

- Census data
- CalEnviroScreen data
- Environmental Justice Element of General Plans
- Climate Action Plans
- Locally prepared reports
- Qualitative Data

Program Guidelines, Application Technical Assistance, and other resources can be found at the SGC website: <http://sgc.ca.gov/programs/tcc/resources/>. Questions about the application and instructions may be directed to Application Technical Assistance Provider.

## Local Data Submissions Process and Deadline

To request pre-approval of your local data submission, **please email your proposed local data submission to [tcc@sgc.ca.gov](mailto:tcc@sgc.ca.gov) no later than July 11, 2023**. SGC encourages Applicants to submit this as soon as possible to receive feedback and adjust if necessary. By submitting local data by July 11, this will guarantee SGC enough time to review local data submissions and pre-approve it or provide feedback to the Applicant on why it cannot be pre-approved. Applicants who submit after July 11th may not have sufficient time to adjust their Project Area or local data submission based on SGC feedback. SGC will be reviewing submissions on a rolling basis. Applicants who miss this deadline may still submit an application that includes local data, but SGC cannot guarantee that the Project Area will meet threshold eligibility requirements.

In the event of discrepancies between the Guidelines and this memo, the Guidelines document is the authority.